



**SIMMONDS, MARTIN &
HELMBRECHT
OF ADVANTIA**

Suite 410
555 Quince Orchard Rd.
Gaithersburg, MD 20878

Suite H
77 Thomas Johnson Dr.
Frederick, MD 21702

Suite 200
26005 Ridge Rd.
Damascus, MD 20872

Suite 400
11921 Rockville Pike
Rockville, MD 20852

Suite 600 B
22616 Gateway Center Dr.
Clarksburg, MD 20871

Suite 300
1738 Elton Rd.
Silver Spring, MD 20903

AUTHORIZATION FOR RELEASE OF MEDICAL RECORDS AND INFORMATION

RELEASE TO: _____

PHONE: _____ FAX: _____

RELEASE FROM: _____

PHONE: _____ FAX: _____

PATIENT NAME: _____

DOB: _____ PHONE: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

I, _____ AUTHORIZE AND REQUEST YOU TO PROVIDE A COPY OF:
 _____ ALL INFORMATION RELATED TO MY PAST AND PRESENT MEDICAL HISTORY DIAGNOSIS AND TREATMENTS.
 _____ MEDICAL RECORDS FROM SERVICE DATES: _____ TO _____
 _____ SPECIFIC RECORDS OR TESTS _____

*PLEASE STATE THE REASONS FOR THE REQUEST OR TRANSFER:

I understand the medical records to be released may contain information related to HIV status, AIDS, sexually transmitted disease, alcohol, drug abuse and mental health services, I also understand that under Maryland law there may be a charge for preparing and copying all or any medical records. This authorization for disclosure is valid for a period of one year or until (date) _____, whichever is sooner, and may be withdrawn by me at any time except during action taken in response herein.

**PLEASE ALLOW 2 TO 3 WEEKS TURN AROUND TIME.
THE REQUEST MUST BE IN WRITING. THERE WILL BE A FEE FOR ALL RECORDS.**

SIGNATURE: _____ DATE: _____

WITNESS SIGNATURE: _____ DATE: _____